Parish Pay A Step-By-Step Guide

1. Step One. Go to <u>www.ParishPay.com</u>. Select the "*Parishoners*: Make a Gift to Your Church" button.



2. Step Two. Select the "Sign Up" button.





3. Step Three. Select the "By Zip Code" and enter 97401. Then, select the "Search" button.

4. Step Four. Select the "Enroll to Give" link from St. Mary Catholic Church--Eugene.



5. Step Five. Place your curser into the "Regular Donation" box. You will then be sent to the next screen in Step Six.

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Home	Enroll Now	About Us	Contact Us	Privacy & Security	y F	AQ	Contact Us 866-727-4741
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SELECT Y	OUR FUNDS		Please note that th	ne minimum total donation am	ount is \$10.0	0	
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			\$	Catholic Broadcasting	\$	Re	etirement Fund for eligious
			\$	Catholic Relief Services			
			One-Time	Donations			
			\$	One Time Donation			
			Please make	my donations anonymous			

6. Step Six. In the box, enter the weekly amount you wish to donate to St. Mary. Then, select the "Accept" button.



Please scroll to the next page for the next step.

7. Step Seven. The amount in the "Regular Donation" box is the monthly amount (based upon a 52 week cycle) that Parish Pay will deduct from your account. Select the "Next" button at the bottom of your screen.

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Home	Enroll Now	About Us	Contact Us	Privacy & Security	ų F A C	Contact Us 866-727-4741
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			\$	St. Vincent de Paul	\$	Immaculate Conception
			\$	Catholic Broadcasting	\$	Retirement Fund for
			\$	Catholic Relief Services		
			One-Time \$ Please make	Donations One Time Donation my donations anonymous		

8. Step Eight. First, enter your "Personal Information." Second, enter your "Address Information." Third, select if you want your charge to occur on the 5th or the 20th. Finally, select which card you want to use. For instance, if you want to pay with your checking account, you will select the "ECHECK" button. If you want to pay with your Visa credit card, you will select the "Visa" button.



9. Step Nine. A box will appear to enter your personal credit card information. When completed, select the "Next" button at the bottom of the screen.

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4 Digit Verification Number 3 Dig	Verification Number	

10. Step Ten. Congratulations, you are done! You should see a screen confirming your monthly donation amount to St. Mary Catholic Church. You may want to print this for your records.